

# MILNTHORPE PARISH COUNCIL

**Minutes of the normal monthly meeting of Milnthorpe Parish Council held on Monday 4<sup>th</sup> October 2021 at 7pm. The meeting was open to members of the public. The meeting was held at the Church Hall on Haverflatts Lane, Milnthorpe**

**Present:** Cllrs Steven Hurst (Chair), Cllr Jen Scrogam (Vice Chair), Barbara Adair, Roger Bingham, Peter Capasso, Peter Hill, Julie Malinga. D Cllr Audland, D Cllr Chaffey

- 1. Apologies for Absence** – Cllrs Clare Lachmann (illness), Jim Robson (long standing commitment), Paul Blackburn (Clerk) and C Cllr Peter McSweeney
- 2. Announcements by the Chair**
  - None
- 3. Declaration of Interest by Members on items on the agenda**
  - None declared
- 4. Public Participation**
  - 4.1 County Council** – C Cllr McSweeney
    - Unfortunately C Cllr McSweeney was unable to attend. On behalf of all of the members, Cllr Hurst wished him a speedy recovery. A discussion took place on a small number of subjects (Unitary Council and Traffic Lights) C Cllr McSweeney will be asked for an update upon his return
  - 4.2 District Council** - D Cllrs Audland and Chaffey
    - Helen talked about the SLDC local plan and the importance of MPC having an input into the plan and how it will impact on Milnthorpe. The consultation period has been extended to the end of October. There is a drop in session at Milnthorpe M Hub on Friday 15<sup>th</sup> October, 3pm to 7pm. Cllr Adair suggested that a Zoom meeting is arranged with SLDC and asked that the Clerk arranges this.
  - 4.3 Electors** – None present
- 5. Matters arising from the minutes of the informal meeting of July 2021.**
  - 5.1 CCTV coverage for Milnthorpe (including lights) (5.1)**

Camera is up and running. Clerk is to ask if there is any CCTV coverage of the incident with the bins that occurred by the church on the 1<sup>st</sup> of October (To be removed from the agenda)
  - 5.2 Village Plaques (5.3)**

Cllr Capasso is doing a fantastic job and is going to try a new cleaning product (to be removed from the agenda)
  - 5.3 Leasgill Quarry Fund (6.2)**

Funds have been requested for last year's grant and an application submitted for the new village signs
- 6. New matters for consideration**
  - 6.1 Lengthsman role to be discussed**

A discussion took place around a Lengthsman position and having a Square Supervisor. Further discussions are to take place
  - 6.2 Seat Painting Programme**

It was agreed that Neil Townley should be asked to carry on with painting the benches

### **6.3 Code of Conduct**

It was proposed by Cllr Bingham (seconded by Cllr Hill) that MPC adopts the Code of Conduct suggested by CALC. The Clerk will personalise for MPC

### **6.4 Number of Animals on the Pony Field**

After a discussion the Council were happy with the animals on the Pony Field and the way that the animals are treated. It was stated that the field has never looked as good

### **6.5 Remembrance Service November the 14th**

Sheila Ashburner is to continue her work with the parade. Cllr Hurst will represent the Council and Cllr Bingham will carry out his usual duties. Other Cllrs will attend if available

## **7. Planning Matters:**

### **7.1 New Planning applications and SLDC decisions received**

No comments

### **7.2 Any Related Matters**

None

## **8. Financial Matters**

### **8.1 Report on bank receipts, payments and closing balances**

#### **Receipts – September**

Market Trader Rent - £361.50  
Precept (2<sup>nd</sup> Instalment) - £14,419.62  
Parking Discs - £127.00  
Interest (Deposit) - £0.55  
Total - £14,908.12

#### **Payments – September**

Market Electricity Pillar 3, E.ON, £8.17 VAT (£0.39)  
Toilet Maintenance, Healthmatic, £650.00 (£108.33)  
Toilet Water, Waterplus, £37.80  
Fuel, UK Fuels Ltd, £1.20 (£0.20)  
Payroll, Staff, Pension and HRMC, £1,660.10  
Market Rates, SLDC, £70.00  
Toilet Electricity, Npower, £20.42 (£0.97)  
Clerk Expenses, £471.05  
Laking Steps, Blacksheep £1,638 (£273.00)  
GDPR Fee, ICO, £40.00  
External Audit, PFK Littlejohn, £360 (£60.00)  
Fuel Expenses, David Mason, £42.78 (£6.60)

Total - £5,031.28 (£481.25)

#### **Bank Balances at Month end**

Current Account - £39,727.24  
Deposit Account - £22,047.24  
Total - £61,774.48

All payments were **APPROVED**

**9. Market Report**

- Rent received - £361.50
- Pizza Man returning
- £127 received for parking discs
- Cllr Capasso has amended the parking sign to stop confusion about the free parking (parking is free, the disc costs £1)

**10. To consider matters from around the Parish**

Cllr Bingham mentioned that the SID on Main Street is not working. The Clerk will contact Pandora

Cllr Malinga mentioned that some of the headstones in the cemetery are in poor condition. Unfortunately, this is the responsibility of family and not the PC

**11. To receive notice of items to be included on the agenda of the next meeting**

- Christmas Tree

**12. Date of next scheduled meeting** –Monday 1<sup>st</sup> November 2021 at 7pm. The meeting will take place at the Church Hall on Haverflatts Lane

*Paul Blackburn*

Parish Clerk

11<sup>th</sup> October 2021

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